



# MAEGAN RAE S. LARA

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0961 800 1211  
maeganraeseveses@gmail.com

## CAREER OBJECTIVE

To acquire a position that will allow me to use and enhance my skills and abilities in the development of my career.

## HIGHLIGHTS OF QUALIFICATION

- Clear and patient communicator
- Passionate about student growth
- Data analysis
- Good interpersonal skills
- Good communication skills in both oral and written
- Keen attention to detail

## EDUCATIONAL BACKGROUND

**Associate in Aircraft Maintenance Technology**  
DPR-Philippine Academy in Technology and Sciences  
Class of 2017

## CHARACTER REFERENCES

Nerisson D. Erenea  
A&P Mechanic B  
Lufthansa Technik Philippines  
0965 108 5053  
nderenea@lht-philippines.com

Alison T. Quirino  
Safety and Security Manager  
Laminar Aviation, Inc.  
0905 1316 0222  
alison@laminaraviation.com

Joanna Katrina S. Yabut  
Proprietor  
Tsansas PH  
0916 953 8484  
joankatsev@gmail.com

## WORK HISTORY

### Executive Assistant

Tsansas | June 2024 - Present  
Claveria HydroFarm | June 2023 - Present

- Responsible for brand publication materials
- Responsible for remote monitoring of inventories
- Calendar Management | Meeting Coordinator
- Monitor and respond to emails, phone calls, and other inquiries

### Aircraft Maintenance Planner | Jr. Quality Assurance Engineer

Laminar Aviation Inc. | May 2022 - June 2024

Aircraft Handled: Cessna 172M, Cessna 172N, Cessna 152

- Manages and implements scheduled and unscheduled maintenance tasks and work packages according to forecasted maintenance schedules, and flight operations
- Monitors time-controlled components (LDND management)
- Monitors reliability of fleet operation and maintenance
- Ensures compliance with regulatory and other technical requirements
- Material planning
- Warehouse and Tool Room custodian
- Provides support in troubleshooting procedures
- Technical Documentation and Record keeping
- Designated quality auditor

### ESL Teacher

Native Camp Inc. | March 2020 - March 2022

- Conducts English language lessons to non-native speakers from kids to adults

### Aircraft Maintenance Technology Instructor

DPR-PATS | 2019

- Planning, preparing and delivering lessons related to the course of Aircraft Maintenance
- Provides academic counselling to students, maintains class related records and assess student coursework in both classroom and laboratory subjects.

### Junior Aircraft Structural Line Maintenance Mechanic

Lufthansa Technik Philippines | February 2018 - August 2018

Aircraft Handled: Airbus A320, A321neo, A330, A340, A350, Boeing 777

- Inspection and repair of aircraft structural parts according to respective maintenance manuals
- Perform scheduled and unscheduled maintenance task
- Documentation and record keeping of logbooks

**Lean Six Sigma White Belt Certification**

CSSC | April 23, 2024

**PCAR Training**

Laminar Aviation Inc | Jan 15, 2024

**Shipping and Receiving Inspection & SUP Training**

Laminar Aviation Inc | Dec. 20, 2023

**ESDS Training**

Laminar Aviation Inc | Dec. 19, 2023

**Hazardous Materials Handling Training**

Laminar Aviation, Inc. | Dec. 18, 2023

**Production Planning and Control Course**

Canopy Innovative System Inc. | June 2-3, 2023

**Cessna 150, 152, and 172 Initial Type  
Maintenance Training (Theoretical & Practical)**

Laminar Aviation Inc. | May 16-20, 2023

**Hazard Identification and Risk Assessment**

Laminar Aviation Inc. | April 14, 2023

**Safety Management System**

Laminar Aviation Inc. | April 14, 2023

**Management of Change**

Laminar Aviation Inc. | April 14, 2023

**Cessna 172, 152, & 150 Run Up and Taxi**

Laminar Aviation Inc. | August 16, 2022

**Cessna 172 Maintenance Technical Training with  
Cessna 150/152 Difference Course**

Laminar Aviation Inc. | August 13-16, 2022

**Human Factor Training**

Laminar Aviation Inc. | August 11, 2022

**Indoctrination to Quality Management System**

Laminar Aviation Inc. | August 11, 2022

**Technical Data References and Publications**

Laminar Aviation Inc. | August 10, 2022

**Junior Aircraft Mechanic - Apprenticeship**

Laminar Aviation Inc. | November 2021 - February 2022

- Aircraft Handled: Cessna 172
- Perform 50hrs/100hrs/Annual Inspection
- Perform scheduled and unscheduled maintenance
- Diagnose and Repair Aircraft Defects
- Aircraft Technical Records Management

**Maintenance Training Program A&P/Structures (MA)**

Lufthansa Technical Training Philippines | June 2017 - January 2018

- 4 months classroom and workshop training
- 1 month specialization training for structures
- 1 month OJT in Line Maintenance
- CAAP CAR Parts 1/2/4/5/6/7/8/9 | June 23, 2017
- FAR 145 | June 29, 2017
- Technical Publications | June 30, 2017
- Tubes and Pipes | July 3, 2017
- Aviation Legislation | July 19, 2017
- Ground Handling & Aircraft Marshalling | August 29, 2017
- Structural Repair Manual (Airbus & Boeing) | Sept 12, 2017
- ATA 06/51 | Sept 15, 2017
- Corrosion Control | Sept 19, 2017
- Aircraft Drawing/Blueprint Reading | Sept 21, 2017
- M6 Materials & Hardware | Sept 28, 2017
- M7 Maintenance Practices | Oct 5, 2017

**Job Immersion Program - DC-9 Disassembly**

DPR-Philippine Academy in Technology and Sciences  
Manila International Airport | 2015

- Perform Disassembly of DC-9
- Parts Tagging and Recording

I hereby certify that the information provided in this form is complete, true and correct to the best of my knowledge.

  
Maegan Rae S. Lara