

JHONIEROLD D. MONTES

Canduman, Mandaue City, Cebu, Philippines

Phone# **09657141426**



WORK EXPERIENCE

- | | |
|--|---|
| ✚ Freelance VA / ESL Tutor
<i>January 2023 – present</i> | FBA CSR / Engoo
<i>Online Independent Contractor</i> |
| ✚ Customer Service/Claims Specialist
<i>August 2020 – December 2022</i> | Just Press One, Inc.
<i>16th fl. FLB Corporate Center, Cebu City</i> |
| ✚ Math Instructor
<i>June 2008 – March 2020</i> | Philippine Technological & Marine Sciences (Closed)
<i>Ipil, Zamboanga del Sur</i> |
| ✚ Customer Service Representative
<i>July 2007 – January 2008</i> | Qualfon Philippines
<i>IT Park, Lahug, Cebu City</i> |
| ✚ Cold Caller/Lead Generation Specialist
<i>July 2004 – May 2006</i> | US Asia Solutions
<i>Salcedo St., Makati City</i> |

PERSONAL DATA

Civil Status : *Widowed*
Citizenship : *Filipino*
Sex : *Male*
Height : *5'6"*

EDUCATIONAL ATTAINMENT

- ✚ College *Bachelor of Science in Secondary Education – Mathematics*
Mindanao State University

SPECIAL SKILLS

- Interpersonal / Communication skill (Oral & Written)
- Knowledgeable in several computer applications and software for Microsoft Office
- Can play musical instruments

CHARACTER REFERENCE

Mrs. Bella Chong
School Administrator
Sibugay Technological Institute
Ipil, Zamboanga Sibugay

BM George Castillo
Provincial Board Member
Ipil, Zamboanga Sibugay

I hereby certify that the facts contained in this resume are true and correct to the best of my knowledge.

JHONIEROLD MONTES
Signature