

## Vanette Gonzales Saguin

Blk. 13 Lot 35 West Anthony Brgy. San Antonio, Agdao, Davao City  
Mobile Number: +639151179267  
Email: v.gonzalesaguin@gmail.com



### Career Objectives:

To seek challenging assignments and responsibility, with an opportunity for growth and career advancement as successful achievements and can maximize my talents, knowledge and skills.

### Personal Data

Age	: 29 years old
Date of Birth	: March 29, 1995
Sex	: Female
Birthplace	: Davao City
Civil Status	: Single
Religion	: Roman Catholic
Citizenship	: Filipino
Height	: 5'1
Weight	: 55 kg

### Educational Background

<b>Tertiary</b>	Imus Computer College 2F Aragon Bldg. Alabang- Zapote Rd. Las Pinas City IT Major in Applied Computer Engineering	2014-2017
<b>Secondary</b>	Davao Wisdom Academy F. Torres St. Bajada, Davao City	2013-2014
<b>Primary</b>	Dumanlas Elementary School Birsaba St. Dumanlas Buhangin, Davao City	2007-2008

### Work Experience

#### On-the-Job Trainee

Ensogo Philippines

2/F W Bldg. 28th St. Corner 11th Ave. Bonifacio Global City, Taguig, Philippines

#### Customer Service Representative

Teleperformance Philippines ( Sucat )

Jan. 2017 - Feb. 2017

#### Technical Support Representative

Teleperformance Philippines  
2/F Annex Building, SM City Davao, Quimpo Boulevard, Ecoland, Matina, Davao  
City, 8000 Davao del Sur  
May 2017- March 2018

**Encoder**

DSG Sons Group, Inc.  
Gaisano Mall Bajada J.P Laurel Bajada Davao City, 8000, Davao del Sur  
August 2018- January 2019

**Administrative Staff**

Eleanto Trading  
2/F Unit 12 Tristar Bldg. Angliongto Rd. Damosa, Davao City, 8000, Davao del Sur  
January 2019- April 2020

**Email Marketing Specialist**

ContactDB Inc.  
9F Landco Corporate Centre J.P. Laurel Bajada, Davao City, 8000, Davao del Sur  
January 26, 2021- March 31, 2023

**Administrative Staff/ Spa Supervisor**

SJR Beauty Products Trading  
Victoria Heights Damosa, Davao City, 8000, Davao del Sur  
April 1, 2023- January 31, 2024

**Receptionist/ Branch In-charge**

Browmakers Inc.  
Abreeza Mall, Davao City, 8000, Davao del Sur  
April 22, 2023- Present

**Skills and Interest**

Computer Literate  
Communicate Bisaya, Tagalog and English Language  
Can work under pressure  
Willing to learn and be trained  
Exceptionally versatile and adaptability

**Character References:**

- Rechiane Senining  
Quality Analyst at ContactDB Inc.  
+639194313136
- April Rose Palgan  
Support Team Leader at VXI Philippines (Davao)

+639435388183

This is to certify that all the above mentioned information is true and correct.

**VANETTE GONZALES SAGUIN**