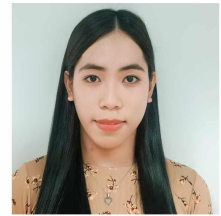


VINCENT H. DALIT

27 C Mastrili St. Bambang Taguig City

Contact No.: 0951-423-9685

Email: princessdalit27@gmail.com



OBJECTIVE

To be able to share my knowledge and skills that can give a contribution to the company. Setting goes and responsibilities of the company must achieve and work as a team player.

PERSONAL INFORMATION

Date of Birth : March 27, 2002
Place of Birth : Tiaong, Quezon
Age : 21 years old
Gender : Male
Civil Status : Single 5'
Height : 4"
Weight : 43 klgs
Citizenship : Filipino
Religion : Roman Catholic
Father's Name : Hilario B. Dalit
Occupation : Plumber
Mother's Name: Carina C. Hermosa
Occupation : Housewife

In case of Emergency, please contact: **Mrs.** Carina C. Hermosa
Brgy. San Agustin, Tiaong, Quezon

Contact No.: 0930-049-1091

EDUCATIONAL BACKGROUND

ELEMENTARY	:	San Agustin Elementary School	2012-2013
		San Agustin Elementary School	
JUNIOR	:	Recto Memorial National High School	2015-2016
		Quipot Tiaong, Quezon	
SENIOR HIGH	:	Recto Memorial National High School	2017-2020

COURSE - Information and Communication Technology

SKILLS

- Good communication skills
- Computer literate
- Soft and hardware literate

Work Experience

AJZ CENTER

Customer Service Representative (HEALTHCARE INSSURANCE)

JOB DESCRIPTION:

- Assisting Medicare beneficiaries with enrollment issues regarding Medicare Part C and D Transfer to advantage plans to the senior care/licensed agent providing counseling enrollment assistance and post enrollment.
- Perform Medicare Part D assessments by entering consumer drug information in to the web-based Medicare part D plan finder and providing consumer with options present by lincensed agent.
- Process the pre qualifying question if the customer is qualified to the Medicare part C.
- Perform getting qualified leads to the Medicare part A and B and transfer to the Medicare part D.

RESULTSCX

Customer Service Representative (T-MOBILE)

JOB DESCRIPTION:

- Process inbound and outbound calls to the customers
- Documenting network problem and configuartion mapping and process service records.
- Process the order of the Customer phone device via USPS and FedEx.
- Authentication account information using phone no. and One Time Pin.
- Creating cases to the Customer account (Phone not working,Change Device and Order Phone/Sim Card)