




MARVIN DELA CRUZ MENDOZA

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Professional Experience

October 2022 - present
Driving Instructor
Autoescuela, Pasay City

- Developed curriculum to encourage student progress and advance performance level.
- Evaluated student performance and documented progress and goals.
- Tracked student attendance and offered support to reduce absences.
- Verified proper use of safety restraints by vehicle occupants to comply with Philippine law.

October 2022 - present
Automotive Engine Instructor
ILEASDI, Imus, Cavite

- Evaluated and revised lesson plans and course content to achieve student-centered learning.
- Tracked student progress, frequently checking in with struggling students and identifying root causes of problems.
- Promoted classroom safety, collaboration, and best practices.
- Achieved unit sales targets for new and/ or pre-owned cars related products and services from retail and/ or wholesale client.

September 2010 – April 2014
Sales Executive, Peak Motors, Inc.
Roxas Boulevard, Pasay City

- Understand cars by studying their features and capabilities, as well as comparing and contrasting competitive models.

June 2007 – December 2009
Sales Executive, Mitsubishi Motors, Inc.
Pasong Tamo, Makati City

- Develop buyers by keeping good rapport with previous and new customers; also by suggesting trade-ins; respond to inquiries; recommend sales campaigns and promotions.

April 2002 – January 2006
Marketing Professional, Toyota
Pasong Tamo, Makati City

- Update own job knowledge by participating in educational opportunities, attending seminars and reading professional publications.
- Ensure that customers understand the vehicle's operating features, paperwork and warranty.
- Report to the sales manager regarding reviews, analyses , objectives, and planned activities.
- Review sales statistics and plan more effectively to improve sales.

Education

Bachelor in Commerce, Major in Management
Far Eastern University
Sampaloc, Manila

Graduated, 2002

Personal Information

Age: 44 years old
Date of Birth: 22 February 1979
Status: Married
Nationality: Filipino

References

Available upon request.

Declaration

I, Marvin D. Mendoza, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Marvin D. Mendoza