



JOSHUA L. GANZON



PERSONAL PROFILE

- Date Of Birth: May 12, 1998
- Age: 26
- Religion: Roman Catholic
- Civil Status: Single

EDUCATIONAL HISTORY

University of St. La Salle

2015 - 2019

Bachelor's Degree in Business Administration
Major in Business Economics and Operations
Management

Work Experiences

Ubiquity Global Services

Sales Operations Specialist
(March 17, 2023 - Present)

- Business Analysis
- Lead Generation
- Analytical Skills
- Market Research
- Customer Relationship Management (CRM)
- Attention to Detail
- Operations Management

Forest Lake Development Inc.


Marketing Assistant
(March 3, 2022 - February 3, 2023)

My work with Forest lake is Highly focused on giving a support to the partnered seller which are mixture of licensed brokers and private individuals whom considered as our third party entity that are the ones responsible for selling our product which is memorial lot. I'm also the one who is in charged of doing the power point and layouts needed. lastly is I'm the one who is responsible for Marketing budget Liquidation.

CRH Manpower and General Services - Forest Lake Development Inc.

Marketing Assistant
(November 16, 2020 - March 3, 2022)

CONTACT ME AT

 Prk Paho, Puentebella
Subdivision Brgy. Taculing
Bacolod City

 jlganzon051298@gmail.com


 [linkedin.com/in/joshua-ganzon-907b22237/](https://www.linkedin.com/in/joshua-ganzon-907b22237/)


 09667395422


SKILLS SUMMARY

- Intermediate Proficiency in MS TOOLS and Google tools such as Docs and Excel
- Knowledge in Hubspot
- Work Experience with Canva
- Excellent Communication Skill
- Keen to details
- Problem Solving Abilities
- Creativity
- Flexible
- Effective Communicator

CHARACTER REFERENCE

 Kaila Marie P Tambasen
Marketing Assistant 4
Bdo Unibank Inc
09285493367

 Diana Mae Gibalo-an
Subject Matter Expert
Teleperformance
09300400815

 Joahna Mae Yulo
Marketing Admin
09289031941
Diochemie Advanced Technologies