

MARC ANTHONY QUILATON

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OBJECTIVE

To be part of your growing team making use of my expertise to contribute a significant contribution to the company. I aim to consistently exceed performance targets, foster a collaborative and innovative work environment, and enhance the overall productivity and growth of the team,

SKILLS

- Sales
- Cold Calling
- Lead Management
- Customer Service
- Lead Generation
- Appointment Setting
- Project Management Tools
- Strong Communication

EXPERIENCE

SALES DEVELOPMENT REPRESENTATIVE

DISRUPTIVE TECHNOLOGIES MARCH 2024 - OCTOBER 2024

Worked as a Sales Development Person and also a lead generation staff in a Tech Company who sells a technology that optimize spaces and monitor temperature.

REAL ESTATE VIRTUAL ASSISTANT

HOME EQUITY OPTIONS OCTOBER 2022 - OCTOBER 2022

A freelance virtual assistant for a Real Estate company that is based in California, United States, my role includes doing outbound calls, performing due diligence on the property that we might buy, lead management, following up late payments, data management, and etc.

SALES & CUSTOMER SERVICE SPECIALIST

Sykes Asia Inc. 2020-2022

Worked as a Sales and Customer Care Specialist for a Business to Business account, role includes, outbound calling, setting-up appointments, and general customer service. Also a Subject Matter Expert of this project

EDUCATION

TOURISM MANAGEMENT

CEBU NORMAL UNIVERSITY
2018-2023

PRIMARY & SECONDARY SCHOOL

PARDO ELEMENTARY SCHOOL & PARDO
NATIONAL HIGH SCHOOL
2006 - 2016