

# KEZIAH JAELE CONCEPCION A. TELEBRICO, RND

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## OBJECTIVES

- (1) To learn more in executing theories and skills acquired;
- (2) To be exposed in different types of people during employment ; and
- (3) To grow more as a working individual in all aspects.

## EDUCATION

<b>Polytechnic University of the Philippines</b> <i>Master of Public Administration</i>	2021- Present
<b>University of the Philippines- Los Baños</b> <i>Bachelor of Science in Nutrition</i>	2012-2017
<b>University of the East- Caloocan</b> <i>1<sup>st</sup> year, Bachelor of Science in Civil Engineering</i>	2009-2010
<b>Saint James Academy of Malabon</b>	2005-2009
<b>Tangos Elementary School (First Honorable Mention)</b>	1999-2005

## WORK EXPERIENCES

(1) <b>Student Assistant, IHNF</b> Office – UPLB	February 2015-May 2015
(2) <b>In-House Trainee, Daniel O. Mercado</b> Medical Center	April 2015
(3) <b>In-House Trainee, SumoSam Solenad (Nuvali)</b>	September-October 2015
(4) <b>Student Affiliate, Philippine Heart Center</b>	August-September 2017
(5) <b>Practicumer, Alfredo's Steaks</b>	September-October 2017
(6) <b>Program Implementor, San Vicente (BDC)</b>	October-November 2017

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|---|--------------------------------|
| (7) <b>Research Assistant/Enumerator</b> , CHED-DARE TO Project: A Template for City- and Municipality- Wide Public School Feeding Programs for National Implementation | Feb - March 2018               |
| (8) <b>Quality Assurance</b> , Vitarich Corporation (Food Sales)  | Nov 2018 – June 2019           |
| (9) <b>Administrative Assistant</b> , Department of Agriculture <i>CALABARZON</i>   | June 10 – Dec 2019             |
| (10) <b>Support Staff</b> , Manila Bay Sustainable Development Master Plan  | Jan 27 – Feb 21, 2020          |
| (11) <b>Training Program Officer</b> , Department of Environment and Natural Resources (Central Office)   | Feb 24, 2020 – Sept. 15, 2021  |
| (12) <b>Administrative Assistant</b> , Department of Environment and Natural Resources (Central Office)   | Sept. 16, 2021 – Mar. 21, 2024 |
| (13) <b>Administrative Officer</b> , Department of Environment and Natural Resources (Central Office)   | Mar. 22, 2024 – <i>Present</i> |

### **SKILLS**

- (1) Proficient in the use of Microsoft Office especially Word and Powerpoint;
- (2) Good in Math;
- (3) Independent and responsible; and
- (4) Good skills in dissemination of tasks, and etcetera.

### **RECOGNITIONS & ACCOMPLISHMENTS**

- (1) Consistent Honor Roll (1999-2005), Tangos Elementary School;
- (2) Best in Math & Batch First Honorable Mention (2005), Tangos Elementary School and
- (3) Honor Roll, Saint James Academy (2005-2007)

### **AFFILIATIONS**

- (1) **UP ECOLOGY AND SYSTEMATICS MAJOR STUDENTS SOCIETY** (2013-2017)  
*Member*
- (2) **WORD FOR THE WORLD CHRISTIAN FELLOWSHIP** (2014- *Present*)

## **SEMINARS & EVENTS**

- (1) *Word for the World- Los Baños Medical Mission 2015* | Registration Committee
  - (2) *HNF 111 Function 2015* | Dining Staff
  - (3) *HNF 132 Cocktail Party 2015* | Event Organizer
  - (4) *MACROASIA's: A Closer Look at In-flight Catering Operations - November 2015 (an interactive session)* | Attendee
  - (5) *Elderly Summit, Nutrition Counseling - 2016* | Student Counselor
  - (6) *Avon, Nutrition Counseling- July 2017* | Apprentice
  - (7) *Live: Dr. Chen - September 2017 (Nutritional Immunology)* | Attendee
  - (8) *XXII International Conference of the Society for Human Ecology (2017)* | Student Volunteer
  - (9) *Elderly Development Program, Nutrition Counseling - 2018* | Apprentice Counselor
  - (10) *Food and Nutritional Management of Nursery Schools in Japan, Lecture Seminar – June 2018* | Attendee
  - (11) *Talk on Role of Physical Activity to Nutrition and Health to Grade 11 students – August 2018* | Resource Person
  - (12) *Document Tracking System (DTS) Users' Training on Barcoding System – August 2019* | Facilitator
  - (13) *Pagkain at Nutrisyon sa Panahon ng Covid-19, Webinar – July 2019* | Attendee
  - (14) *Nutrition Labeling and the Food Industry Response, Webinar – July 2020* | Attendee
  - (15) *RNDs at the Frontlines: The Hospital Setting, Webinar – July 2020* | Attendee
  - (16) *Sports Nutrition & Wellness – Dietetic Practice Group Webinar– July 2020* | Attendee
  - (17) *Alternative COVID-19 therapies: Facts, Fallacies, Nutrition, Webinar – August 2021* | Attendee
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I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge.

**KEZIAH JAELE CONCEPCION A. TELEBRICO**

*Applicant*