



RONALD H. DIMATANGAL

WEBSITE :

<https://rhdportfolio.wordpress.com/>

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San Isidro Rodriguez Rizal

EXPERIENCE

CUSTOMER SERVICE REPRESENTATIVE

Dolora's Hauz of Pancit Malabon

August 2020 to July 15, 2021

- Answering calls and through chat assist the customers' order and concerns

MESSENGER STAFF

Manila Homes Brokers Inc

July 2019 to March 2020

- Pick up and Deliver documents of our clients
- Process the papers/documents of our clients to respective Offices

HELPER / ELECTRICIAN

Romago Inc.

Aug. to Sept. 2018

- The layout of pipes for lightings
- Installing of Electrical materials { wire, switch, convenience outlet}

PARALEGAL STAFF

Paculanang Law Office

2012 - 2013

- Organized filing and record keeping of our client
- Deliver and submit our client documents to the corresponding court offices
- The authorized representative of my boss to appear in some hearings

EDUCATION

2021 - 2024

COLEGIO DE MONTALBAN

Bachelor of Science in Information Technology

April to May 2018

CCT TRAINING AND

DEVELOPMENT INSTITUTE INC.

Electrical Installation and Maintenance NC - II

SKILLS

- Website development
- Graphic Design
- Cyber Security
- Web application Penetration and Testing
- Social Media Manager
- Lead Generation
- Ecommerce