



RUDOLF J. LAYNO

101/Blk C Bakakeng North, Baguio City. Philippines 2600

laynorudolf@gmail.com

+639938711936

OBJECTIVES: Extremely motivated to constantly develop my skills and grow professionally. I am confident, patient, willing to learn and to be trained, passionate and dedicated to work.

EDUCATIONAL BACKGROUND

Tertiary: Lyceum Northwestern University
Bachelor of Science in Nursing

SKILLS

- Exceptional communication and networking skills
- Successful working in a team environment, as well as independently
- The ability to work under pressure and multi-task

WORKING EXPERIENCE

CONCENTRIX PHIL.

CUSTOMER SERVICE SUPPORT / Workforce Management-Forecast Analyst/Real Time Analyst
September 02, 2019 – October 05, 2023

RANGTAY SA PAGRANG--AY MICROFINANCE

INCORPORATED
PROGRAM ASSISTANT
MAY 2018 - MAY 2019

SITEL PHILIPPINES

August 2016- May 2018
CUSTOMER SERVICE REPRESENTATIVE
CAPITAL ONE ACCT/GREEN DOT CARD ACCT

CHARACTER REFERENCES

Cherryl Hufana

CONCENTRIX
TEAM LEADER
09457293079

Amor Hernandez

WorkForce Manager
09954208509

Johnwell Delfin

PROGRAM ASSISTANT
RANGTAY SA PAGRANG AY MI
09214540245