



Kaselyn C. Almazan

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OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

EXPERIENCE

- Sales Representative**
XactCall
Encourage customers to switch to other car insurance provider.
- Technical Support**
Fusion BPO
Assist customers with their purchases on car part and other product issues.
- Customer service representative**
Eperformax
Retail account
- Field Assistant- part time**
JGJ Surveyors
Scheduling meetings with clients and help fields estimations. Part time job
- Health Care Representative (Seasonal Account)**
TeleTech
Help clients with patients benefits and other health care services. Seasonal Account only.

EDUCATION

- BS in Accounting Information System**
Universidad De Zamboanga
- Don Pablo Lorenzo Memorial High School

SKILLS

Time management skills

100%

Customer service skills

100%

Problem-solving skills

100%

Critical thinking

100%

Computer literacy

100%

Interpersonal skills

100%

Leadership

100%

LANGUAGES

- English, Spanish, Arabic, Tagalog, Bisaya, Tausug.

REFERENCE

- **Glady Joy Almazan - JGJ Surveyors**
Engineer
09468412017
- **Pinky Bautista - 411 local**
Supervisor
09756583348