

JAIDINE COSE SANCHEZ

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Dear Hiring Manager.

Good Day,

Bless Day to your Growing company, my name is Jaidine, and I'm previously working in Doha Qatar, as an Inventory assistant for 3 yrs. I decided to return here in the Philippines last March 2022 and worked as a Social media manager and customer service representative.

I have strong experience in customer service, administrative work, and inventory handling.

I have knowledge and skills in Google Suite, Social Media Marketing, Social Media Management, Video Editing Graphic Design using Canva, Lead Generation, WordPress, Managing patients account other overseas administrative tasks.

I look forward to discussing the open position you have offered.

I can be reached anytime; my email and number are attached to this file. I look forward to speaking with you about this employment opportunity.

Sincerely,

Jaidine C. Sanchez