

JOHN LEE G. LASTIMOSA

B4 L18 Phase 5 Micara Estates Subd.
Brgy. Sahud ulan Tanza, Cavite.
Mobile No: 0995-988-5059
Email Add: jleelastimosa@gmail.com
Website: www.zyiam.com



Objective

I want to succeed in a stimulating and challenging environment, building the success of the company while I experience advancement opportunities.

Work Experiences

Website Developer (WFH)

Pretty Tins Organic

September 1, 2021 – May 31, 2023

Job Description:

- *Website Development and Administration
- *System Administration
- *Sales Administration
- *Facebook Ads Specialist
- *Facebook Ads Strategist
- *Google Ads Specialist

I.T. Helpdesk Support L1

EXCELSIA BPO

1403 Picadilly Star Building 27th cor
4th Avenue, Bonifacio Global City,
Taguig, 1603 Metro Manila
March 17, 2021 – August 26, 2021

Job Description:

- *Office365 Users Administration
- *Azure Users Administration
- *Fortinet VPN Administration
- *Remote Desktop Support
- *Solving Tickets
- *Windows Server AD DS
- *Windows 10 Support
- *OPUS ATNT Support
- *Network Support

Website Administrator (ERP/Systems, Servers)

iEminence Inc.

Unit 4001 Level 40, PBCom Tower 6795
Ayala Avenue, Corner V.A. Rufino St,
Makati, 1226

(02) 8516 9123 | +63 917 555 2781

January 7, 2019 – Feb 19, 2021

Job Description:

*Web Hosting Administration

*WordPress & Woocommerce Developer*SEO

Keyword Researcher, Google Ads

Management, FB ads for eCommerce, Shopify
Administration

*Network Cabling Setup

*Router Management

*Installation of Wireless Devices

*Windows Server 2016 admin and
Installation for ERP

*Installation of Operating System
(Windows 10)

*Network Management

*Network Cabling

*Switching and Routing.

*Technical Support Onsite and
Remote

*Solving Tickets

I.T. Support

Southside E-Teleservices Mars
Bldg. J. Saavedra St. Toril,
Davao City
Oct. 27, 2017 – Dec. 15, 2018

Job Description:

- *Network Cabling Setup
- *Installation of Firewall
- *Network Security Setup
- *Installation of Operating System(UBUNTU & Windows 10)
- *Vidical Administration (VOIP and DATA)
- *Network Management
- *Technical Support for Agents
- *Web Hosting Administration

I.T. On The Job Training IT Support

ECOSOLUTIONS

20th Floor The Trade and Financial
Tower, 7th Ave corner 32nd St. Fort
Bonifacio Taguig City.
Nov. 30, 2016 – Feb 7, 2017

- *Technical Support for All the dept.
- *Network Cabling
- *Windows Server Administration
- *Ticketing System

I.T. Support**Smith&CliveBusinessSolutions**

Sunnymede Bldg. Quezon Avenue,
Quezon City

March 9, 2015 – November 18, 2016

*Network Cabling

*Installation of Windows Server
2008

*Installation of Operating
System(Windows 7)

*Vicidial Administration (VOIP and
DATA)

*Network Management

*Switching and Routing

*Technical Support for Agents

Technical & Sales Rep.**PCDrive88 Computer & Security**

Gilmore, Quezon City

July 15, 2014 - Jan. 25, 2015

Customer Service Representative**Shore Solutions Inc.**

2F The Square Building

Shaw Blvd. Mandaluyong City

April 28, 2013 – October 5, 2013

Personal Data

Age:

29

Sex:

Male

Date of Birth:

September 6, 1992

Place of Birth:

Makati City

Civil Status:

Single

Religion:

Roman Catholic

Nationality:

Filipino

Height:

5'7"

Weight:

150lbs

CERTIFICATIONS & AWARDS

- Computer System Servicing NCII **(TESDA)**
 - COC1: Install & Configure Computer Systems
 - COC2: Setup Computer Networks
 - COC3: Setup Computer Servers (Windows Server 2008 R2Active Directory Domain Services)
 - COC4: Maintain & Repair Computer Systems & Network
- Certified Computer Expert Winner 2015 Award ACLC I.T. Olympics
- PC & Network Certificate I.T. Olympics 2016
- Certified Computer Expert Award 2017 (Graduation Award)
- Performance Achievement Award **(Working Student)**

IT SKILLS:

- Windows Server Configuration / Setup
- Linux Operating System
- Network Setup & Design Visio 2013
- Network Cabling
- Network Security (Firewall Setup, VPN)
- Network Management
- VICIDial Administration
- Web Hosting Administration
- Website Development
- Email Server Administration
- Capable of PC & Network Troubleshooting.
- Azure User Administration
- Microsoft Office 365 Administration

Other Skills:

- Google Ads & Facebook Ads
- Graphic Design
- On-Page SEO and Google search indexing
- Google tag manager and Google Analytics
- Product Researching for Amazon and Dropshipping Stores
- Google Trends and Google Analytics
- Product/Market Research for eCommerce

Educational Background

College

ACLC College Taguig (Graduated)

Associate Degree in Computer System &
Network Technology

2014 – 2017

STI College Global City Taguig (Undergrad)

B.S. in Computer Engineering

2009 – 2010

High School

Fort Bonifacio High School

West Rembo Makati City

2005 – 2009

Elementary

Pateros Elementary School

Pateros, Metro Manila

1999 – 2005

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

John Lee G. Lastimosa
Applicant