



GENE MAE P. CAMPUS

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Opol, Misamis Oriental

genemae08.campus@gmail.com

EDUCATION

Master of Science in Science Education Major in Physics
University of Science and Technology of Southern Philippines
C.M Recto, Lapasan, Cagayan de Oro City
August 2021- September 2022

Bachelor of Secondary Education Major in Physical Sciences
University of Science and Technology of Southern Philippines
C.M Recto, Lapasan, Cagayan de Oro City
March 2016-2017

RESEARCH CONDUCTED

Laser Induced Breakdown Spectroscopy in Identifying Heavy Metals Present in Rock Salt
University of Science and Technology of Southern Philippines
C.M Recto, Lapasan, Cagayan de Oro City
August 2021- PRESENT

Short Message Service as an Intervention for Dengue Awareness and Prevention
University of Science and Technology of Southern Philippines
C.M Recto, Lapasan, Cagayan de Oro City
November 2015- October 2016

WORK EXPERIENCE

Social Media Manager/ Lead Generation Specialist

Green Gabbard
Madera, California, USA
June 27, 2021- September 23, 2022

Executive Assistant

Pichardo Business Solutions
Sunrise, Florida, USA
November 18, 2020- December 4, 2021

Private Tutor

SIS Students
September 2019- December 2019

High School Teacher

Starland International School

Buenavista Village, Patag, Cagayan de Oro City

May 15, 2018- April 15, 2019

Student Teacher

Bulua National High School

Bulua, Cagayan de Oro City

February-March 2017

Tutor

Sacred Heart Elementary School

Zayas, Carmen, Cagayan de Oro City

September- October 2015

SKILLS/ ABILITIES**Computer Skills**

- ❖ Excellent- MS Excel
- ❖ Excellent- MS Word
- ❖ Excellent- MS Power point
- ❖ Excellent- Info graphic Designing
- ❖ Excellent- Lead Generation
- ❖ Excellent- Content Creation, Posting, Scheduling
- ❖ Excellent- Email Management/Email Marketing
- ❖ Excellent- Photo/Video Editing
- ❖ Average- Appointment Setting/Customizing reply
- ❖ Excellent- Admin Tasks
- ❖ Excellent- Social Media Management
- ❖ Intermediate- WordPress Development

Communication Skills

- ❖ Average- Oral
- ❖ Average- Written

Mathematical Skills

- ❖ Average- Solving Mathematical Problems

SEMINARS/ TRAININGS***Organic Lead Generation/Social Media Management***

Linked VA

September 5-23, 2022

Trainee

Personal Computer Operation Tutorials

DATS Technical and Driving School

January 2018

Trainee

REFERENCES

Micah Gabbard

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m

Angel Pichardo

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