



# HERRA RUTH D. DIGNOS

## PROFILE

I have an ESL experience in different companies and with different nationalities. I am seeking a position in your company where my skills and experience will be used in a good way.

I am willing to learn from scratch and I can adapt easily to everything.

## CONTACT

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+63 9212022956  
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## HOBBIES

- o Badminton
- o Reading
- o Writing Short Stories
- o Cooking
- o Baking
- o Writing
- o Watching Movies

## SKILLS

- o Multi-tasking
- o Flexible
- o Time Management
- o Computer Literate
- o Communication Skills

## EDUCATION

### UNIVERSITY OF CEBU LAPU-LAPU AND MANDAUE

June 2014 – March 2018  
BACHELOR OF SCIENCE IN HOTEL AND RESTAURANT MANAGEMENT

### SAINT ALPHONSUS CATHOLIC SCHOOL

June 2005 – March 2014  
PRIMARY & SECONDARY EDUCATION

## WORK EXPERIENCE

### Greenwich Mactan- Cashier

April 2017 – October 2017  
We Serve and handle customer's orders.

### Acadsoc- ESL Teacher

October 2018 – April 2019  
I teach English to Chinese kids and adults.

### Native Camp – ESL Teacher

September 2018 – April 2019  
I teach English to Japanese adults.

### Acadsoc Gag – Trainer Manager

January 2019- July 2020  
I train applicants on how to do the demo and newly hired teachers the standards on teaching.

### BCM Manila - ESL Teacher

February 2021 - August 2021  
I teach English to Korean kids and adults.

### TELETECH - CSR 1

September 2021 - December 2021  
I am a Sales Representative of HP. I take phone calls from customers wanting to buy our products and customers who wants to know more about our products.