

KIMBERLY G. TENEBRO

Address: Canday-ong, Calindagan Dumaguete City, Negros Oriental

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Personal Data

Age: 22 Years old

Date of Birth: November 21, 1999

Place of Birth: Dumaguete City

Religion: Roman Catholic

Interest: Watching movies, doing house chores, taking care of my puppy

SKILLS

- Proficient in using Microsoft office applications (word, excel, PowerPoint)
- Capable of Editing pictures and Basic Video Editing
- Accuracy and Keen to Details.
- Can work under pressure
- Sales Skills
- Strong verbal and written communication skills
- Excellent customer service skills
- Excellent presentation skills

EXPERIENCE

- Lead Generation Specialist 2022
411 BPO Cebu City
- Customer Service Representative 2021
Qualfon Dumaguete City
- Winston Brand Ambassador 2021
Dumaguete City
- Food Panda Ambassador 2020
Dumaguete City

EDUCATION BACKGROUND

College

Negros Oriental State University (NORSU) 2018-2022
Kagawasan Avenue Dumaguete City, Neg. Or.
Bachelor of Science in Tourism Management

Senior High School

Asian College Dumaguete Campus 2016 -2018
Dr. V. Locsin Street, Dumaguete, Negros Oriental
TVL Tour Guiding and Travel Services

High School

Negros Oriental High School 2012-2016
Kagawasan Avenue Daro Dumaguete City, Neg. Or.

 **CERTIFICATE :**

Events Management NC III
Sandurot Dumaginhawa 2018
Negrense forum 2018
COHREP Negros Island Convention and Skills Competition 2018
Reserve Officers Training Corps
10th Tourism Educators Congress 2019
Special Program for the Employment of Students 2021
Heart of Hotel in the Face of the Pandemic 2021
Business Start-ups Amidst Covid-19 Pandemic
The Do's and Don'ts in Research Writing: A guide for
Hospitality and Tourism Students